

DATE: 5/7/2024

TO: 911 Emergency Response Advisory Committee

FROM: Ryan Sommers, Fire Chief, North Lake Tahoe Fire Protection District,
rsommers@nltpd.net, (775) 831-0351

SUBJECT: REQUEST FOR APPROVAL FOR funding for the renewal of First Due software suite that will interconnect CAD data, routing for responding resources, pre-incident planning, and high-risk occupancy data management for the North Lake Tahoe Fire Protection District in an amount not to exceed \$9,807.00

SUMMARY

The North Lake Tahoe Fire Protection District is requesting funding for the renewal of software that will interconnect our CAD data to a suite of applications that will enhance the information available to responding resources.

BACKGROUND

The First Due software suite is already in service for the Reno Fire Department, Sparks Fire Department and the Truckee Meadows Fire Protection District. The software increases safety for responders by linking several databases together and sending live information to responding resources. With North Lake Tahoe Fire Protection District joining the application, all County regional partners will be utilizing the same platform, therein increasing interoperability and information sharing between the jurisdictions.

First Due has held through the times and continued to grow their product. Regional partners report satisfaction with the product features including linked CAD data, response routing, pre-incident planning, and community engagement through the community connect platform. This product has enhanced emergency response with improved information sharing for responder, citizens, and businesses in our region. Currently, the North Lake Tahoe Fire Protection District seeks approval to join with our regional partners to improve upon the delivery and safety of our emergency service delivery to our community.

The attached invoice reflects the following:

*Quote for Software on a one-year contract (one payment): \$9,807.00

NRS APPLICABLE

NRS 244A.7645 proved approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

In addition, this funding would also be in compliance with NRS 244A7645(3).

STAKEHOLDER REVIEW(s)

Stakeholders are the City of Sparks Fire Department.

PREVIOUS ACTION

The First Due software suite has previously been approved for the Truckee Meadows Fire Protection District, Reno Fire Department and Sparks Fire Department (E9911 Advisory Committee Meeting).

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to support the automated size-up, pre-incident planning and high-risk occupant related data management software subscription. The total cost for the renewal is \$9,807.00

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for an automated size-up, pre-incident planning, and high-risk occupant related data management software subscription for the North Lake Tahoe Fire Protection District, in an amount not to exceed \$9,807.00

POSSIBLE MOTION

Motion to approve funding the purchase of First Due fire response software that will provide CAD data, routing to responding resources, pre-incident planning, and high-risk occupant related data management for the North Lake Tahoe Fire Protection District for fiscal year 2023-2024 in an amount not to exceed \$9,807.00

July 18, 2024, E911 Committee Meeting

OUR REFERENCE NUMBER	YOUR INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT	NET AMOUNT
47812 LOCALITY MEDIA INC				Check # 10931		
723	3937	10/19/2023	\$9,807.00	\$9,807.00	\$0.00	\$9,807.00
			\$9,807.00	\$9,807.00	\$0.00	\$9,807.00

Locality Media Inc
107 Seventh St
Garden City, NY 11530
accounting@firstdue.com



INVOICE

BILL TO
North Lake Tahoe Fire
Protection District (NV)
866 Oriole Way
Incline Village, NV 89451
United States

SHIP TO
North Lake Tahoe Fire
Protection District (NV)
866 Oriole Way
Incline Village, NV 89451
United States

INVOICE # 3937
DATE 10/01/2023
DUE DATE 10/31/2023
TERMS Net 30

TERM (MONTHS)
12

QTY	DATE	ACTIVITY
1	10/01/2023	Occupancy Management & Pre-Incident Planning (Renewal) Manage Occupancies, Pre-Incident Mapping, GIS data, Fire Systems, Hazardous Material, and Contacts.
1	10/01/2023	Responder (Renewal) Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing.
1	10/01/2023	Incident Reporting - NFIRS (Renewal) NFIRS Incident Documentation, State and Federal Compliance with automated submission.
1	10/01/2023	Personnel Management (Renewal) Store, Manage and Access Employee Records including demographic data, certifications and employment information.
1	10/01/2023	Events & Activities (Renewal) Create Events, View Global Activity Log, and Access Global Calendar.
1	10/01/2023	CAD Integration (Renewal) Automated importing of CAD calls via XML, Database Connector, or API.
1	10/01/2023	Scheduling Integration w/ Third Party (Telestaff) (Renewal) Scheduling Integration with Telestaff

SUBTOTAL	9,807.00
TAX	0.00
TOTAL	9,807.00
BALANCE DUE	USD 9,807.00

FW: First Due Invoice 3937

Alan Green <agreen@nltfpd.net>

Thu 9/21/2023 8:56 AM

To: Russell Barnum <RBarnum@nltfpd.net>; Jeff Sambrano <JSambrano@nltfpd.net>

Cc: Tracy Collins <TCollins@nltfpd.net>

📎 1 attachments (19 KB)

Invoice_3937_from_Locality_Media_Inc.pdf;

Good Morning Chiefs! Please see attached First Due invoice.

Please let me know if its ok to pay.

Thank you,

**Alan Green****I.T. / Logistic Manager**Office: [775.831.0351](tel:775.831.0351) x8150 | Cell: [775.771.4303](tel:775.771.4303)Email: agreen@nltfpd.net[866 Oriole Way | Incline Village | NV 89451](#)**From:** Tracy Collins <TCollins@nltfpd.net>**Sent:** Thursday, September 21, 2023 7:27 AM**To:** Alan Green <agreen@nltfpd.net>**Subject:** Fw: First Due Invoice 3937

FYI

**Tracy Collins****Accountant**

Office: 775.831.0351 x8114 | Fax: 775.831.2072

Email: tcollins@nltfpd.net[866 Oriole Way | Incline Village | NV 89451](#)**From:** Locality Media Inc <quickbooks@notification.intuit.com>**Sent:** Wednesday, September 20, 2023 6:30 AM**To:** Tracy Collins <TCollins@nltfpd.net>**Subject:** First Due Invoice 3937

INVOICE 3937

July 18, 2024, E911 Committee Meeting



Locality Media Inc

DUE 10/31/2023

USD 9,807.00

[Review and pay.](#)

Powered by QuickBooks

To: North Lake Tahoe Fire Protection District (NV)

See attached invoice for your First Due service fees. Please reach out with any questions. We truly appreciate your business!

Best,
Locality Media Inc DBA First Due
accounting@firstdue.com

EIN: 81-1388062

Locality Media Inc

107 Seventh St Garden City, NY 11530

accounting@firstdue.com

If you receive an email that seems fraudulent, please check with the business owner before paying.



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PURCHASE / RENTAL ORDER

Locality Media Inc
107 Seventh St
Garden City, NY 11530
accounting@firstdue.com



INVOICE

BILL TO
North Lake Tahoe Fire
Protection District (NV)
866 Oriole Way
Incline Village, NV 89451
United States

SHIP TO
North Lake Tahoe Fire
Protection District (NV)
866 Oriole Way
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SUBTOTAL	9,807.00
TAX	0.00
TOTAL	9,807.00
BALANCE DUE	USD 9,807.00

PURCHASE / RENTAL ORDER

TITLE NLTFDP 2023/2024
P.O. BOOK NO.
SUPPLIER Locality Media Inc. (First Due)
ADDRESS 107 Seventh St
ZIP / CITY 11530 Garden City
STATE / COUNTRY NY , USA
CONTACT PERSON
PHONE (516) 874-2258
EMAIL

INVOICE ADDRESS

North Lake Tahoe Fire Protection District
Tax Exempt I.D. #88-0181106

866 Oriole Way
Incline Village NV 89451

(775) 831-0351

Important information for supplier: only invoices showing the P.O. No. will be accepted.

QTY	DESCRIPTION	TYPE	ACC. NO.	NET TOTAL
1	Locality Media Inc. (First Due) 1 10/01/2023 Occupancy Management & Pre-Incident Planning (Renewal) Manage Occupancies, Pre-Incident Mapping, GIS data, Fire Systems, Hazardous Material, and Contacts. 1 10/01/2023 Responder (Renewal) Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing. 1 10/01/2023 Incident Reporting - NFIRS (Renewal) NFIRS Incident Documentation, State and Federal Compliance with automated submission. 1 10/01/2023 Personnel Management (Renewal) Store, Manage and Access Employee Records including demographic data, certifications and employment information. 1 10/01/2023 Events & Activities (Renewal) Create Events, View Global Activity Log, and Access Global Calendar. 1 10/01/2023 CAD Integration (Renewal) Automated importing of CAD calls via XML, Database Connector, or API. 1 10/01/2023 Scheduling Integration w/ Third Party (Telestaff) (Renewal) Scheduling Integration with Telestaff	PURCHASE	Contractual Maint 100-1235-33-7 55-04	USD 9,807.00

NET TOTAL

USD 9,807.00

Ordered by
Alan Green
(IT/Logistics)

Department
33 Administration -
MIS/Systems/logistics

Date
October 6, 2023 2:53 PM PDT

APPROVED

Assistant Chief
Russell Barnum
on: October 16, 2023 6:27 PM PDT

APPROVED

Fire Chief
Ryan Sommers
on: October 17, 2023 1:29 PM PDT



PURCHASE / RENTAL ORDER

PURCHASER:
Purchaser: Alan Green

Ordered by
Alan Green
(IT/Logistics)

APPROVED
Assistant Chief
Russell Barnum
on: October 16, 2023 6:27 PM PDT

Department
33 Administration -
MIS/Systems/logistics

APPROVED
Fire Chief
Ryan Sommers
on: October 17, 2023 1:29 PM PDT

Date
October 6, 2023 2:53 PM PDT

